

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

August 24, 2010

PRESENT

C.W. Colladay
J. Deleo
P. Rodriguez
G. Destache
O. Garrett

ABSENT

GUESTS

STAFF

J. Pape
A. Harnden
M. McCullough
K. Caldwell
D. Saunders
N. Harper

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the July 27, 2010 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as presented Director Garrett seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the July 27-August 24, 2010 invoices. Director Destache seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

The Board directed staff to add the projected remaining fund balance to the report.

b. Lien update.

ACTION: Note and file.

Director Destache left the meeting at this time due to a conflict of interest.

7. Resolution No. R-10-10 Application for annexation of El Sobrante Landfill properties into Lee Lake Water District.

ACTION: Director Rodriguez moved to adopt Resolution No. R-10-10. Director Garrett seconded. Motion carried.

Director Destache re-joined the meeting at this time.

8. Biennial Review of District Conflict of Interest Code Reviewing Designation of Employees Required to File Annual Disclosure Statements.

ACTION: The Board concurred with the recommended changes by Counsel and asked staff to advertise for a public hearing at the September 28, 2010 meeting.

9. Sycamore Creek Development.

a. Project Update – The General Manager reported that Meritage is preparing to build in a gated community within Sycamore Creek and Richmond America continues to build at a steady pace. He also reported that the CFD Audit is complete and everything is in order. The bidding for Final Improvements for Tract 31908 will include bringing recycled water lines into drawings prior to approval.

b. 1748 houses to be built. 1071 houses occupied to date. 61% complete.

10. CFD No. 1 Sycamore Creek Recycled Water System.

a. Update on progress.

b. Non-potable water Pipeline Construction Payment Request No. 2.

ACTION: Director Rodriguez moved to approve Payment Request No.2. Director Garrett seconded. Motion carried unanimously.

The Board directed the General Manager to bring a project summary to the next Board Meeting.

11. Retreat Development – Ryland Homes.

- a. Project Update – The General Manager reported that Van Dyke completed their recycled water projection for the conversion project. He also added that there are two model homes with 2500-4100 sq. ft in the \$400,000's.

The Board directed staff to estimate the non-potable edus – future vs. now.

- b. 517 houses to be built. 426 houses occupied to date. 82% complete.

12. Ranpac “Toscana” Project.

- a. Project Update – None.
- b. 1443 estimated houses to be built.

13. Re-alignment of Temescal Canyon Road.

- a. Project Update – Sam Yoo reported via email that they have received comments back from County Transportation on the 30% design of the roadway and will be resubmitting for the 60% design completion for Temescal Canyon Road by early September. They will be potholing the road within the next couple of weeks.

14. Ridge Properties “Wildrose East Business Park” Project (Tracy Hodge).

- a. Project Update – The General Manager reported that he received an inquiry on the old church site property.

15. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

- a. Project Update – Director Garrett reported that the project should be through the State Clearing House on the 28th. It will take approximately 1-1 ½ years to prepare plans.

16. Water Utilization Reports.

ACTION: Note and file.

17. Committee Reports.

- a. Finance (Director Garrett) – None.
- b. Engineering (Director Rodriguez) – None.
- c. Public Relations (Director Deleo) – Director Deleo reported that the Temescal Community Faire has been moved to May 2011. She also reported that MAC meeting for October will not be held. On August 26, 2010 from 4 pm – 7 pm there is a meeting at the Corona Library to discuss the widening of the 91 Freeway.

The Office Manager presented a request from an outside organization to add an enclosure in our September billing statement. The Board discussed at length the ramifications of opening up our monthly billing statement to outside enclosures and concurred that the Office Manager directs them to the local Home Owner Association's.

18. General Manager's Report.

a. General Manager's Report

ACTION: Note and file.

b. Operations Report

ACTION: Note and file.

19. District Engineer's Report.

a. Status of Projects

ACTION: Note and file.

20. District Counsel's Report – None.

21. Seminars/Workshops.

22. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of July was distributed to each Director along with the Agenda.

23. Adjournment.

There being no further business, the August 24, 2010 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:28 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____

